

- I. [Understanding SMART Goals Resource](#)
- II. [References](#)

Directions: Use the organizer below to create and check your goal statement against the SMART criteria.

1. Gather information	
<ul style="list-style-type: none"> Analyze pertinent assessment data Consider important long-term traits or mindsets Investigate the interests and motivations of the person Identify important pathways to opportunity 	
2. Create SMART goal statement	
3. Evaluate the goal using the SMART criteria	
<u>S</u> pecific	<u>M</u> easurable
<ul style="list-style-type: none"> What is it exactly that we want to accomplish? 	<ul style="list-style-type: none"> What concrete indicators will we use to measure progress toward the goal? How will we know when the goal has been met?
<u>A</u> chievable	<u>R</u> elevant
<ul style="list-style-type: none"> What data or evidence do we have that the goal is ambitious yet attainable? Do we have the resources (financial, personnel, technology, time, etc.) to reach the goal? 	<ul style="list-style-type: none"> How is the goal worthwhile and significant? What proof do we have that this is meaningful? What purpose does it serve in the student's life?
<u>T</u> ime-bound	
<ul style="list-style-type: none"> What is the deadline for completing the goal? When can we expect to see some short-term progress towards the goal? When will we strategically measure for progress in relation to the larger goal? 	

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